



Mt. San Jacinto College
Department of Matriculation and Outreach
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**Welcome to the Mt. San Jacinto College
Online Application Workshop for High School Students**

*Please Make Sure that you sign in with Outreach Services Assistant or College Mentor BEFORE
you start this Application Workshop*

You may apply for admission to MSJC if you:

- ✓ Have Graduated from High School or;
- ✓ Have passed the CA High School Proficiency Certificate Exam or;
- ✓ Have passed the GED examination or;
- ✓ Have not graduated from high school but are 18 years or older and capable of benefiting from MSJC instruction or;
- ✓ Are an eligible high school student who has satisfied specific admissions requirements
- ✓ Or, are an international student who has satisfied specific admission requirements
- ✓ **Is a high school student completing the matriculation process with the MSJC Department of Matriculation and Outreach at your high school**

To Apply Online Begin Here:

- 1) Go to: www.msjc.edu
- 2) Locate and click from the red sidebar on - “Admissions”
- 3) Then click on, “Apply for Admissions Online”
- 4) Read through the Online Application Instructions
- 5) Click on “Begin Application for Mt. San Jacinto College”
- 6) Click on “**New User**”
 - a) Create an Account by entering in all required information
 - b) Username: _____
 - c) Password: _____

CAUTION! DO NOT USE THE WHEEL ON THE MOUSE TO NAVIGATE.

Part 1 – Enrollment Information

- Select term applying for. You must select a term!
- Select your program of study and educational goal.
- Click “Next”.

Part 2 – Personal Information

- Enter in your personal information as it appears on legal documents (please do not use nicknames).
- Enter all required information and then click “Next”.

Part 3 – Contact Information

- Enter in your contact information.
- Please make sure that you enter in the correct address and phone number.
- Enter all required information and then click “Next”.

Part 4 – Education

- For Enrollment Status:
 - Select “Enrolling in high school (or lower grades) and college at the same time”.
- For High School Education:
 - Select “Enrolling in high school (or lower grades) and college at the same time” and leave the High School Completion Date blank.
- Enter all required information and then click “Next”.

Part 5 – Residency 1

- Enter all required information and then click “Next”. DO NOT USE THE WHEEL ON THE MOUSE TO NAVIGATE.

Part 6 – Residency 2

- Enter all required information and then click “Next”. DO NOT USE THE WHEEL ON THE MOUSE TO NAVIGATE.

Part 7 – Needs & Interests

- This information is optional and voluntary. It is not required. This information will not be used in making admissions decisions and will not be used for discriminatory purposes.
- Enter the information you choose and then click “Next”.

Part 8 – Request for Consent

- Read all information and select whether or not you consent and then click “Next”.

Part 9 – Supplemental

- Please select correct information and then click “Submit Application”.
- Please make sure to check the box that states, “By checking here, I, Your Name declare that...” Then, submit your application. **Print out confirmation page if possible, and keep for your records.**
- **SENIORS PLEASE NOTE: Re-apply the week you graduate high school and visit any MSJC Enrollment Office to request a registration date for the fall semester. Congratulations! You have completed your Online Application!**

Your next steps are;

- Complete the *Assessment process* at any MSJC Campus
- Complete the *Online Orientation* at, www.my.msjc.edu

Both may be completed at any MSJC campus *Eagle Access Center* OR ask the MSJC Outreach Assistant today about planned dates these may be held at your high school campus.